

The KITCHEN

Confirmation and deposit

To confirm your reservation and your acceptance of our terms and conditions, we require a signed and completed booking form found below and £10 deposit per person. You can pay over the phone with a credit card or send in a cheque, pay by BACS payment or cash. This deposit will be taken from the final bill.

Cancellation policy

If the client gives less than 48 hours' notice of cancellation the client will lose all deposit paid. If the client cancels the whole booking within 12 hours you will be charged for the menu cost of the original number of guests that were booked.

Final numbers

Confirmation of final numbers is required 3 days before the date of the party, should your party reduce in size we require 12 hours notice, otherwise you will be charged for the menu cost of the original number of guests that were booked.

Menus

We need your menu choice at least 5 days before your booking. (Except late booking)
Variations on the day are possible for guests with special dietary needs, but if you know of any before the booking please advise us as soon as possible.
Final menu items might need to be changed due to availability or seasonality.

Private Hire

Restaurant

Main restaurant capacity 64 covers.

In the case of private room hire of the main restaurant room we ask a minimum spend of
Monday - Thursday dinner, £2000

Friday dinner, £2500

Saturday dinner, £3000

Lunch Monday to Friday, £700

Lunch Saturday & Sunday £1000

If you do not reach the value then you will be charged a room hire fee of the outstanding amount.

We can provide canapés or bar snacks, please speak with a manager if you would like further information.

Booking

Menu choices can be phoned in or completed and returned by post, or email.

Private rooms

You will not be guaranteed a private room unless we receive a signed copy of this form and we receive a written request that you wish to be seated in a private room.

The final bill will be settled on the day.

I agree to the terms and conditions stated above.

Print-

Sign-

Date-

Private room requested-

The KITCHEN

To help us make your event run as smoothly as possible please complete the following:

Name of host:

Name of Contact (if different):

Tel No:

E-mail:

Date of booking:

Lunch/Dinner/Bar:

Number of guests:

Time of dining:

Wines chosen and quantities:

If you would like our sommelier to choose your wines please give us an idea of the budget and preferences:

Which water would you prefer for your guests?

Table water:

Still mineral water:

Sparkling mineral water:

Aperitifs:

Tea and coffee at the end of the meal:

After dinner drinks:

Would you like guests extra drinks to be added to the final bill?

Any guests allergies:

Occasion:

Any other information that would help us on the event: